

Appendix B

PUBLIC PARTICIPATION PLAN

Smart Growth Comprehensive Plan Village of Twin Lakes, Wisconsin

Purpose

To inform and fully involve residents in the preparation of the Village's smart growth comprehensive plan, the Village will perform a number of activities described below. In addition, pursuant to s.66.1001 (4)(a) of the statutes written notice shall specifically be provided to owners of property, or to persons who have a leasehold interest in property pursuant to which the persons may extract nonmetallic mineral resources in or on property, in which the allowable use or intensity of use of the property is changed by the comprehensive plan.

Public Participation Efforts

1. **Community Survey** Conduct a written survey of village residents at each dwelling. The survey will collect data and opinions from the residents concerning direction and types of growth, housing conditions, and need for economic development.
2. **Stakeholder interviews** Hold one-hour interviews with selected village officials and interested citizens.
3. **Meeting notices** Publish notices of planning meetings consistent with the Village's standard practice.
4. **Workshops** Hold 2 workshops with citizen participation to identify problems and potentials in the Village.
5. **Public planning meetings** Conduct monthly planning meetings that are open to the public and invite participation by the public. Provide the public participants with the same information including the handouts as provided to the Board and Plan Commission members.
6. **Public hearing:** Hold at least one public hearing as described in the plan. The official notice for the public hearing(s) will be by public notice in the official newspaper with a class one notice at least 30 days preceding the hearing. In addition, the public notice shall be posted at the Village Hall, 108 E. Main Street, Twin Lakes, WI. This notice will include the following information: time, place and date of hearing; summary of the proposed comprehensive plan or amendment to such plan; name of a village employee who may provide additional information regarding the proposed comprehensive plan, ordinance, and information relating to where and when the proposed comprehensive plan or amendment to such will be passed; how a copy of the plan or amendment to such plan may be inspected before the hearing; and how a copy of the plan or amendment may be obtained. The meeting notice shall also include the notification of parties specified in s.66.1001 (4)(a) including: (a) an operator who has applied for or obtained a nonmetallic reclamation permit; (b) a person who has registered a marketable nonmetallic mineral deposit; and (c) any other property owner or leaseholder who has an interest in property allowing extraction of nonmetallic mineral resources if the property owner requests in writing to be notified of the public hearing.
7. **Receive and respond to written questions about the plan** Respond in writing to those comments or questions about the plan if requested to do so. Citizens may submit written comments or questions on the Comprehensive plan to the Village Administrator at the Village Hall, 108 E. Main Street, Twin Lakes, WI 53181.
8. **Website** Post general information about the plan and meeting notices on a website.
9. **Press releases** Prepare and distribute press releases to the local media when needed to provide adequate media coverage.
10. Thirty days prior to the public hearing provide written notice to interested individuals via first class mail in compliance with s.66.1001(4)(a) of the statutes.

As adopted by the Village Board on _____